



City of Kenora
Committee of the Whole
Minutes
Tuesday, July 11, 2017
9:00 a.m.
City Hall Council Chambers

Present: Mayor David Canfield
Councillor Mort Goss
Councillor Rory McMillan
Councillor Dan Reynard
Councillor Louis Roussin
Councillor Sharon Smith
Councillor Colin Wasacase (arrived at 9:05 a.m.)

Staff: Karen Brown, CAO, Heather Kasprick, City Clerk

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its July 18, 2017 meeting:-

- Council intends to amend its 2017 Operating & Capital Budget to withdraw funds from the IT Reserves in the amount of \$24,000 to offset the cost of an upgrade to the Sharepoint system
- Council intends to amend its 2017 Operating & Capital Budget to withdraw funds from the Solid Waste Reserve in the amount of \$29,156.00 (Pre Tax) to offset the cost of a loader HST pump replacement

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance.

Councillor McMillan declared an indirect pecuniary interest as it relates to agenda item number 1.1 regarding financial statements as it relates to his spouse who is a member of the Police Services Board and this report reflects costs attributed to Police Services.

C. Confirmation of Previous Committee Minutes

Resolution #1 - Moved by Councillor R. McMillan, Seconded by L. Roussin & Carried:

That the Minutes from the last regular Committee of the Whole Meeting held June 13, 2017 be confirmed as written and filed.

D. Deputations/Presentations

Miranda Duggan & Crystal Alcock – Imagination Library

Miranda and Crystal came to Council today to thank the City of Kenora for their support and explain what the program is about.

This program is a book giving program and it is being run in partnership with the Kenora Library. Children between the ages of 0-5 are mailed a book each month to the child's house. Statistics have shown that children who are read to are more likely to succeed in school. In the first three years of a child's life, a child's brain has up to twice as many synapses as it will have in adulthood. A child's brain grows rapidly from birth to age 3 and has 85% the size of adult brain by age 3. The architecture of a child's brain is affected by early experiences.

Reading aloud is widely recognized as the single most important activity leading to literacy acquisition. Dolly Parton started this in 1996 for the children in her hometown. The program is universal so there is no stigma with the program and that income does not always ensure a child is being read to and is getting the best start to be successful in school. The program came to Canada in 2006 and is world-wide now. The book gifting program for children aged 0-5 and they receive a new age-appropriate book sent to them in the mail every month, direct to the child in their name. It creates a home library of up to 60 quality books which are selected every year by a book selection committee. Currently it costs \$42.60 per child per year or \$3.55 per month. They are Canadian publishers so the books are relevant to Canada. Half the books will be Canadian publishers or Canadian authors so information is relevant to reading.

Right now the group is pushing partnerships. All registrations will go through the library will maintain the database. At this point volunteers have partnered with the Library, NWHU, Best Start HUB to administer the program and the goal is to raise the funds to grow and expand the program to include all children in the City of Kenora.

Children who are enrolled in the program, will allow children have stronger early reading skills so that children are more prepared for school. Children develop essential life-skills and begin school with book handling skills and an understanding of letter and word concepts. This program encourages parental engagement and children are excited about books and reading.

In Kenora we have approximately 800 children between the ages of 0-5 living in the City of Kenora. They have received \$4,000 from the Kenora and Lake of the Woods Regional Community Foundation and additional dollars from the Kenora Rotary Club. The group has funds to support 100 children this year.

Mayor Canfield thanked Miranda and Crystal for their deputation.

Kelly Saunders & Diane Scwhartz-Williams – Storm Drain Initiative

On July 31, Kenora will be part of a binational initiative to raise awareness of the Rainy-Lake of the Woods Watershed in which we live and promote stewardship of the water quality within it. As part of the International Watershed Coordination Program offered by the Lake of the Woods Water Sustainability Foundation, storm drains along the Kenora harbourfront will have a painted stencil applied beside them, reading "A Healthy Lake Starts Here" and a picture of a fish or other wildlife that rely on good clean water. Storm drains along the waterfront empty

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directly into the lake and so it is important to recognize that what goes down the storm drain, goes into the lake and we need to keep things like soaps from car washing, fertilizers, oils, etc. out of these drains. Many communities in Canada and the U.S. have similar stencils or have installed permanent markers. Locally, this same project was done this past spring in Fort Frances and International Falls, MN, engaging 100 students and painting 120 stencils on both sides of the border. Now it's Kenora's turn!

This is a partnership project between the Foundation, the LOWDPOA, the City of Kenora, Riverview Industries and Minnesota Pollution Control Agency. Riverview Industries has donated the metal and is designing the stencil, MPCA has purchased the road paint, LOWDPOA is promoting the event to children aged 8-12 through their children's programming and is purchasing door hangers to raise awareness of this initiative (these will be left on neighbourhood doors), the City has provided advice and guidance on storm drain locations and will help with safety and LOWWSF has provided planning support as part of its International Watershed Coordination Program. Prior to going out to paint, the students will take part in an interactive to learn about how watersheds work through the use of a 3D model.

The group welcomed any member of Council to join them. In International Falls, Mayor Bob Anderson spent the afternoon with us helping to paint and in Fort Frances, we were joined by a Council member. There was great media coverage at both and we welcome the media to join us as well. Again, Kenora's event will be July 31 from 9-12, starting at the Whitecap Pavilion; rain date is August 1. This supports Kenora's Brand and being stewards of the lake.

Mayor Canfield thanked Diane and Kelli for their presentation and copies of the materials were left with the Clerk.

E. Reports:

1. Corporate Services & Strategic Initiatives

1.1 May 2017 Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at May 31, 2017.

1.2 Budget Amendment – Sharepoint Upgrade

Recommendation:

That Council hereby approves an additional allocation of \$24,000 to be funded through the IT Reserve for the purchase of licenses for an upgrade to the Sharepoint system; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Operating & Capital Budget at its July 18, 2017 meeting to withdraw funds from the IT Reserves in the amount of \$24,000 to offset the cost of this purchase; and further

That Council gives three readings to a by-law to amend the 2017 budget for this purpose.

2. Fire & Emergency Services

No Reports

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3. Operations & Infrastructure

3.1 100 Main Street Pumping Station Electrical Upgrade RFP

Recommendation:

That the proposal submitted by Lake of the Woods Electric, in the amount \$297,000 (plus HST) Option 2 - Building Over Dry Well for the 100 Main Street Pumping Station Electrical Upgrade project be hereby accepted.

3.2 Dufresne Island Public Access and Parking Lot

Recommendation:

That approval be given in support of the Dufresne Island north side road access and parking lot project; and further

That the \$100,000 Dufresne Island Reserve, be used to assist in the funding of the project, with the balance to be covered by residents as per a local improvement process; and further

That if approval is granted for the project that Council enters into an agreement with the Minister of Transportation at a later date.

Discussion: This approach will improve safety as there is serious potential for an accident in this area.

3.3 Loader HST Pump Replacement

Recommendation:

That Council hereby approves an additional allocation of \$29,156.00 (Pre Tax) to be funded through the Solid Waste Equipment Reserve for the purchase and install of a Replacement HST Pump (Hydrostatic Drive Pump); and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2017 Operating & Capital Budget at its July 18, 2017 meeting to withdraw funds from the Solid Waste Reserve in the amount of \$29,156.00 (Pre Tax) to offset the cost of this repair; and further

That Council gives three readings to a by-law to amend the 2017 budget for this purpose.

3.4 Angle Parking Beach Road - Amendment

Recommendation:

That Council authorizes an amendment to the City of Kenora Traffic Regulation By-law Number 180-2015 to include changes to the following: Schedule "D" – 45° Angle Parking for Beach Road; and further

That three readings be given to an amending by-law for this purpose.

Discussion: A sidewalk will be installed in the fall that will continue from the west side/east side of parking area. Until the sidewalk can be installed, the concrete barriers will be moved out to create a walking area and the parallel parking lanes will be installed (painted). Signage will go up to direct people to the overflow parking on the north side of Beach Road adjacent to the beach.

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4. Community & Development Services

4.1 Ice Allocation Policy Amendment

Recommendation:

That Council gives three readings to a bylaw to authorize an amendment to the City of Kenora Ice Allocation Policy RS-1-4; and further

That bylaw number 86-2015 be hereby repealed.

Discussion: Councillor Reynard requested that a moratorium be put on any new tournaments, unless it is a significant national event, being added until a second ice surface can be addressed. A separate resolution will come forward to the Council meeting for support of this direction.

4.2 Communication Towers Policy Amendment

Recommendation:

That Council gives three readings to a bylaw to authorize an amendment to the City of Kenora Communication Towers Policy PP-1-1; and further that by-law number 107-2009 be hereby repealed.

4.3 Sector Partnership Planning Grant Application

Recommendation:

That Council approves an application under the Sector Partnership Planning Grant program to receive funding for the identification of labour gaps and creation of a strategy to address needs in Kenora's hospitality sector.

F. Proclamations

Mayor Canfield then read the following proclamation:

- National Drowning Prevention Week

G. Other

- Councillor McMillan is very impressed with the number of small business openings happening this year and young entrepreneurs opening new businesses and it is very encouraging.
- Councillor Smith commended the staff on the July 1st celebrations. It was very well organized and amended. Thank you to the Tourism staff for their efforts.
- Councillor Goss commended the Farmer's Market and it is booming this year and it is nice to see the additional boats coming in to attend. There is also a pow-wow this weekend at Pow-wow island and encouraged everyone to attend.
- Mayor Canfield reminded everyone of the electoral boundary review meeting is tonight at the Clarion.

H. Next Meeting

- Tuesday, August 8, 2017

I. Adjourn to Closed

Resolution #2 - Moved by Councillor, Seconded by & Carried:

That Council now adjourn to a closed session at 10:17 a.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, the Closed Session will discuss items pertaining to the following:-

- i) Disposition of Land (1 matter)**
- ii) Personal Matter about an Identifiable Individual (1 matter)**

J. Reconvene to Open Meeting

Council reconvenes to open session at 11:14 a.m. with the following reports from its closed session:-

Lake of the Woods Development Commission Appointments

Recommendation:

That Council hereby appoints Lorraine Cobiness and Ken Behrsin to the Lake of the Woods Development Commission for a term at the pleasure of Council.

K. Close Meeting

Meeting adjourned at 11:16 a.m.